

Contact Information		
Name:		
Phone:	Phone:	Email:
Current address:		
Event Information		
Date:	Time(s):	
Type:	Guests:	Setup:
Caterer:	DJ:	Rental Company:
Bar details:		
Liability Insurance for event & DJ:		
Rental Rates		
<input type="checkbox"/> Reception area only <span style="float: right;">\$ 410</span> * clubhouse capacity is 120 (max guests is 100 for events with dinner seating) * verandah capacity is 82		
<input type="checkbox"/> Kitchen/buffet area (varies on equipment used) <span style="float: right;">\$ 185 – 230</span>		
<input type="checkbox"/> Bartenders 1 2 3 <span style="float: right;">\$ 21.75 per hour</span>		
Included in rental		
<input type="checkbox"/> 4' x 3' wood pedestals (12)      seats 4 – 6 <input type="checkbox"/> 6' x 2' plastic fold-outs (7)      seats 6 <input type="checkbox"/> 5-8' x 4'oak table (2)              seats 6 – 10 <input type="checkbox"/> 8' x 3 pine table (1)                seats 8 – 10	Renters are responsible for arrangement and set up of tables and chairs as they would like.  Rental space must be cleaned up at the end of night or next morning if needed.	
Service Fees		
<input type="checkbox"/> Servers/Cleanup crew      \$ 21.75 per hour <input type="checkbox"/> Prior day setup fee        \$ 125 – 200	<input type="checkbox"/> Miscellaneous services      \$ 27 per hour <input type="checkbox"/> Corking Fee                    \$ 8.75 per bottle	
<b>Additional notes:</b>		
Deposit: \$ _____      Date: _____      Book #: _____  Chq/Cash/MC/Visa/Debit      MC/Visa: _____		
<input type="checkbox"/> Prices are subject to change. 15% gratuity and 13% HST are not included in above prices. Payments by MasterCard/Visa are subject to a 2.3% charge. <b>Any and all damages are to be repaid at full value.</b> <input type="checkbox"/> Deposit required to hold date. 75% of final costs must be paid at least 5 days prior to event date.		
Signature: _____		Date: _____

Linen Rentals		
<input type="checkbox"/> tablecloths **	\$ 9.10 ea	** Available in black, white, ivory & sandalwood. Sizes for all tables on site but are not floor length.
<input type="checkbox"/> black napkins	\$ 0.70 ea	
Miscellaneous Rentals		Dinnerware & Glassware Rentals
<input type="checkbox"/> refrigeration storage	\$ 30.00	<input type="checkbox"/> 10" dinner plate \$ 0.70
<input type="checkbox"/> coffee Urn – 9 cups	\$ 5.50	<input type="checkbox"/> 9" soup/salad bowl \$ 0.60
<input type="checkbox"/> coffee Urn – 30 cups	\$ 11.50	<input type="checkbox"/> 6.5" dessert plate \$ 0.55
<input type="checkbox"/> coffee Urn Full – 9 cups	\$ 16.50	<input type="checkbox"/> paper plates \$ 0.30
<input type="checkbox"/> coffee Urn Full – 30 cups	\$ 55.50	<input type="checkbox"/> stainless cutlery \$ 0.40
<input type="checkbox"/> BBQ	\$ 38.00	<input type="checkbox"/> punch bowls (3) \$ 7.00
 		<input type="checkbox"/> wine glasses \$ 0.55
<input type="checkbox"/> golf cart (5 seat)	\$170.00	<input type="checkbox"/> coffee mugs (50) \$ 0.50
 		<input type="checkbox"/> water pitchers \$ 2.00
<input type="checkbox"/> hydro at ceremony site	\$ 25.00	
<input type="checkbox"/> 200 ft electrical cord	\$ 25.00	
<input type="checkbox"/> white signing table & chair	\$ 35.00	
Additional Information		
<input type="checkbox"/> Designated drivers <b>must</b> be available <input type="checkbox"/> Renters must have <b>liability</b> insurance for event and DJ. <input type="checkbox"/> DJ Must comply with licensing fees <input type="checkbox"/> NO synthetic pedals allowed at the ceremony site or clubhouse. <input type="checkbox"/> No open candles		
Notes		